



EUR 329-24 / WG128-009  
RTCA 267-24/SC243-007

Saint-Denis, Washington DC 24 October 2024

**EUROCAE WG-128 “Updating of ED-80 Design Assurance Guidance for Airborne Electronic Hardware” Plenary Meeting #6  
RTCA SC-243 Plenary Meeting #4**

**Meeting Calling Notice**

<b><i>Date of Plenary Session</i></b>	<b><i>7 November 2024 (from 15h to 18h CET) 9AM-12PM EST, 6AM-9AM PST</i></b>
<b><i>Place</i></b>	<b><i>Teams</i></b>
<b><i>Venue</i></b>	<b><i>Virtual Only</i></b>
<b><i>Hosted by</i></b>	<b><i>RTCA &amp; EUROCAE</i></b>

**Point(s) of contact:**

EUROCAE Technical Programme Manager and host: Esther Hoyas Vicente +33762061895  
[esther.hoyas@eurocae.net](mailto:esther.hoyas@eurocae.net)

RTCA Program Director: Rebecca Morrison [rmorrison@rtca.org](mailto:rmorrison@rtca.org)

RTCA Chair: Karen Brack [karen.g.brack2@boeing.com](mailto:karen.g.brack2@boeing.com)

Secretary: Kelly Kinnard [kelly.kinnard@jobyaviation.com](mailto:kelly.kinnard@jobyaviation.com)

EUROCAE Chair: Pascal PAMPAGNIN [pascal.pampagnin@airbus.com](mailto:pascal.pampagnin@airbus.com) and James Bezamat  
[james@cetrac.io](mailto:james@cetrac.io)

Secretary: Murat Yilmaz [muryilmaz@tai.com.tr](mailto:muryilmaz@tai.com.tr)

**AGENDA**

1. Welcome
2. Introductions
3. Presentation of EUROCAE and RTCA Working Groups Policy Slides
4. Presentation of the updated Internal Report and approval to send to EUROCAE TAC and RTCA PMC for respective review and approvals
5. Presentation of the Terms of Reference from the Internal Report
6. Consider a motion to approve the proposed RTCA Terms of Reference
7. Review and approve EUROCAE Task Sheet
8. Next Steps
9. Any other business
10. Close